

ARIZONA BIRD CONSERVATION INITIATIVE GRANTS PROGRAM

Project Application Information

Project Ranking Factors:

This call for application seeks to allocate funding for projects that encompass the following ranking factors:

- **Project Need/Biological Importance.** Projects that address priority actions identified in the Arizona Partners in Flight Bird Conservation Plan; projects that fill important conservation needs by providing information necessary to recover and manage priority species, benefit priority habitats, address imminent threats, prevent species from becoming endangered; projects whose outcomes will resolve significant, documented need, issue, or concern.
- **Project Scope.** Projects with multiple benefits: 1) promote a landscape/ecosystem approach; 2) provide needed information and/or initiate management practices to conserve multiple species of conservation concern, or; 3) achieve multiple resource management objectives (such as habitat protection efforts with both terrestrial and aquatic benefits, etc). All projects must demonstrate tangible benefits to resource management.
- **Project Impact and Timeliness.** *Impact:* Projects that produce tangible “on-the-ground” benefits in terms of conservation effectiveness and/or in terms of visibility. All projects must demonstrate tangible benefits to resource management. *Timeliness:* Projects must be ready or near ready to implement. Does the project represent a critical and timely conservation opportunity?
- **Method.** Project proposals should clearly and completely describe need, objectives, expected outcomes, deliverables, and expected benefits. For Management/Habitat Improvement projects: multiple species, rare species, rare habitats, projects that result in direct habitat conservation are preferred; for Research/Inventory/Monitoring projects: outcomes that contribute to adaptive management objectives for species or habitat are preferred; for Outreach/Education projects: project results must be measurable.
- **Partnerships/Coordination.** Projects that encourage multi-partner and multi-agency involvement (e.g. federal, state, local governments, communities, corporations, non-profit organizations, conservation organizations, sporting organizations, private landowners, etc.). Projects that enhance partnerships between and among these groups, and demonstrate support from key stakeholders will be considered high priority.
- **Total Cost.** Projects that demonstrate cost effectiveness and provide matching funding are priorities.

Instructions for Completing Project Proposal Forms

(To increase your chances of funding, please read and follow these instructions!)

All completed project proposals should be submitted by **19 June 2006** to Edwin Juarez, Arizona Bird Conservation Initiative (ABCI) Coordinator, Arizona Game and Fish Department (AZGFD) using the attached application form.

PROJECT INFORMATION

Project Title – A brief title describing the project.

AZGFD Region – Specify the AZGFD Region(s) in which the project will occur or apply. Please contact Edwin Juarez (ABCI Coordinator) or your ABCI Regional Committee Chair if you are unsure.

Project Number – Leave blank, to be assigned by AZGFD.

Project Description – In 200 words or less write a brief description of the project including main objectives.

Wildlife Species or Habitats to Benefit – List priority bird species and/or habitats targeted in this project. Priority species and habitats are provided in the Arizona Partners in Flight Bird Conservation Plan. The plan may be obtained at the following site: http://www.azgfd.gov/w_c/abci_plan.shtml

Project Category – Select the category that BEST describes the proposed work (check only one).

Other Partners – List other potential partners, and how they will participate.

Implementation Schedule – List month and year project is expected to be initiated and completed, as well as pertinent details.

PROJECT FUNDING

Arizona Bird Conservation Initiative Funds Requested – List amount of ABCI funds requested. For two-year funding requests, show annual amounts and grand total. NOTE: There is no guarantee full funding will be available for second year of project.

Other Funding Sources – List total of other cost-share funding to be included. Provide detailed description of cost share funding in the *Itemized Use of Funds* section of the proposal. List all matching funds *and* their sources, e.g. cash, in-kind and volunteer labor. Volunteer unpaid services provided to AZGFD (a grantee) by an individual should be valued at the pay for similar work in the department. If the services are something AZGFD does not perform, then use minimum wage or seek private market value of the work (provide thorough documentation). ORIGINAL COST OF AN EXISTING PROJECT DOES NOT QUALIFY AS MATCH!

Total Project Cost – Total of ABCI funds and all matching/partner funds.

PARTICIPANT INFORMATION

Organization – Provide the name of the applicant's organization.

Applicant – Identify the specific contact person (the person most familiar with the project). Include mailing and email addresses, and telephone and fax numbers. This individual must be authorized by his or her agency or organization to receive and administer project money. **If a private individual, a Stewardship Agreement with AZGFD may be required.**

AZGFD Contact – The proposal should be coordinated with a representative of AZGFD, preferably the ABCI coordinator or the

ABCI regional committee chair.

Coordinated with – List land management agency personnel, and /or private landowner consulted with when developing the proposal. The expectation is that such coordination occurs prior to project proposal submission.

Applicant's Signature – Applications may be submitted electronically to save time, however, a signed original must be sent to the ABCI Coordinator (address on application). Proposals must be signed by the agency or individual(s) that will be responsible for completing the project and administering the funds.

DETAILED PROJECT INFORMATION

Need Statement/ Biological Importance – What resource problems will be addressed by this project? What are the anticipated benefits to the wildlife resource?

Project Objectives – What is to be accomplished during the period of the project pursuant to the stated need.

Examples of specific objectives:

- 1) Improve XXX acres of riparian habitat along XXX Creek.
- 2) Increase nesting habitat for southwestern Willow Flycatchers.
- 3) Increase public knowledge of new Important Bird Area(s).
- 4) Relocate displaced Burrowing Owls into historic range.

Project Strategies – List specific actions that will be taken to achieve the project objective. Each action statement must:

- a) Specify fully what is to be accomplished within the time and funds requested.
- b) Identify specific methods or procedures
- c) Specify a recognizable end point and deliverable.
- d) Be quantifiable and verifiable.

Examples:

- 1) Build XX feet of livestock fencing to exclude grazing along portion of XXX Creek.
- 2) Plant XX acres of willows along XXX River.
- 3) Develop informational brochure.
- 4) Install burrows and relocate Burrowing Owls.

Project Location – Provide legal description (township, range, section). It is advisable to attach a map with project site clearly marked. Include size, in acres, of habitat enhancement project, and land ownership at project site.

Land Ownership at Project Site – Very important! List landowner's name if private property. Private property projects may require a Stewardship agreement and may also be eligible to receive funding from the Landowner Incentive Program or other Farm Bill programs.

Habitat Description – What are the major vegetative types and associations? Include average elevation.

Itemized Use of Funds – Important! Identify specifically how ABCI funds will be used. Also include itemized break down of cost share funding. Who will request payment, for what amounts, and for which project components? It is advisable to consult with possible vendors for accurate estimates of project costs. If cost for mileage is itemized, the reimbursement rate for mileage cannot exceed the State of Arizona's reimbursement rate in effect when proposal is submitted (currently 40.5 cents per mile).

List Cooperators and Describe Potential Participation – List cooperators who may provide logistic support, materials, equipment, or labor.

Project Monitoring Plan – If applicable, identify what monitoring program exists or will be implemented to assess and quantify the results achieved by the project. Include both short term and long term monitoring.

Project Maintenance – If needed, who will provide maintenance for this project?

Project Completion Report to be Filed By – Who is responsible for the submitting the Project Completion Report? If other than project applicant, include contact information.

REPORTING PROCEDURE

A Project Completion Report must be submitted within 30 days of project completion but no later than June 1 of the year following funding approval. This is a requirement for all funded projects and this step facilitates reporting to the funding partners. As applicable, photos or other graphic material may be requested. Projects approved for funding, on which no action has been taken within 12 months of funding approval must be closed out and resubmitted, if desired.

PROCEDURE FOR SUBMITTING PROPOSALS

Proposals should be submitted by **19 June 2006** to Edwin Juarez, ABCI Coordinator at ej Suarez@azgfd.gov. Electronic copies are preferred with a signed hard copy sent via regular mail (address on proposal).

ARIZONA BIRD CONSERVATION INITIATIVE GRANTS PROGRAM Proposal Application Cover Sheet

Project Information	
Project Title:	
AZGFD Region (1-6):	Project # (leave blank, assigned by AZGFD):
Project Description (200 words or less; include main objectives:	
<i>APIF Bird Conservation Plan</i> Priority Bird Species or Habitats to Benefit:	
Project Category (check one)	
Habitat Restoration/Enhancement <input type="checkbox"/> Inventory/Monitoring <input type="checkbox"/> Research <input type="checkbox"/> Education/Outreach <input type="checkbox"/>	
Other Partners:	
Implementation Schedule:	
Project Funding	
ABCI Funds Requested:\$	
Other Cost Share Funds (specify sources):\$	
Total Project Costs:\$	
Participant Information	
Organization:	Address:
Applicant Name:	
Phone:	
Fax:	E-mail:
AZGFD Contact and Phone No.	
Coordinated with:	
Applicant's signature:	Date:

Detailed Project Information

PROJECT NEED/BIOLOGICAL IMPORTANCE:

PROJECT OBJECTIVES:

PROJECT STRATEGIES:

PROJECT LOCATION:

LAND OWNERSHIP AT PROJECT SITE (Please state specifically if PRIVATE PROPERTY and provide landowner's name):

IF PRIVATE PROPERTY, IS THERE A STEWARDSHIP AGREEMENT BETWEEN THE LANDOWNER AND THE DEPARTMENT?

HABITAT DESCRIPTION:

ITEMIZED USE OF FUNDS:

LIST COOPERATORS AND DESCRIBE THEIR ANTICIPATED PARTICIPATION:

PROJECT MONITORING PLAN (if applicable):

PROJECT MAINTENANCE (if applicable):

PROJECT COMPLETION REPORT TO BE FILED BY WHOM (include contact information):

SEND COMPLETED APPLICATIONS TO:
Edwin Juarez
Arizona Bird Conservation Initiative Coordinator
Arizona Game and Fish Department
Nongame Branch
2221 W. Greenway Rd.
Phoenix, AZ 85023-4399

DUE DATE: 19 JUNE 2006

PROJECT COMPLETION REPORT

Project Information

Project Title And 2-sentence Summary:

AZGFD Region (1-6):

Project Completion Date:

Project Abstract (200 words or less):

***APIF Bird Conservation Plan* Priority Bird Species or Habitats benefited:**

Cooperating Agencies And/Or Conservation Groups, Landowners, Etc.:

Project Coordinator

Organization:

Address:

Applicant Name:

Phone:

Fax:

E-mail:

Coordinated with:

Please complete the report and forward to the Arizona Bird Conservation Initiative Coordinator
Within 30 days of the completion of the project. All reports must be submitted each year prior to 1 June.

PROJECT ACCOMPLISHMENTS:

PROJECT RESULT ACTIONS:

(List practices implemented as a result of project, i.e. area rested from grazing for 2 yrs., season recommendations revised based on new distributions, data received from project, etc.)

COMMENTS ABOUT THE PROJECT:

(Please list updates, reports, concerns, suggestions)

MAINTENANCE/MONITORING SCHEDULE (if applicable from this point on): WHO and WHEN?

PHOTOS: (Please attach)

MAIL COMPLETED PROJECT COMPLETION FORM TO:

**Edwin Juarez
Arizona Bird Conservation Initiative Coordinator
Arizona Game and Fish Department
Nongame Branch
2221 W. Greenway Road
Phoenix, AZ 85023-4399**